

MINUTES OF A JOINT SPECIAL MEETING OF THE BOARDS
OF DIRECTORS

OF THE

CASTLEVIEW METROPOLITAN DISTRICT NOS. 1 & 2

Held: July 26, 2022, at 2:00 P.M.

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Tanya Alpert
Rodney Alpert
Brian Alpert (District No. 1)

Also present were: Jennifer Gruber Tanaka, Esq., and Audrey G. Johnson, Esq., WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, District general counsel; Kimberly Johanns, Simmons & Wheeler, District accountant.

**ADMINISTRATIVE
MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and
Confirmation of Director
Qualifications

Ms. Tanaka noted that a quorum for each of the Boards was present and that the directors had confirmed their qualification to serve.

Reaffirmation of
Disclosures of Potential or
Existing Conflicts of
Interest

Ms. Tanaka advised the Boards that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Boards. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Boards determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Boards to act.

Combined Meetings The Districts are meeting in a combined Board meeting. Unless otherwise noted below, the matters set forth below shall be deemed to be the actions of the Castleview Metropolitan District Nos. 1 and 2, collectively.

Excusal of Absences The Boards noted the absences of Mr. H. Alpert. Upon motion of Mr. R. Alpert, seconded by Mr. B. Alpert, the Boards unanimously excused his absence.

Approval of Agenda Ms. Tanaka presented the Boards with the agenda for the meeting. Upon motion of Mr. R. Alpert, seconded by Mr. B. Alpert, the Boards unanimously approved the agenda as presented.

PUBLIC COMMENT None.

DIRECTOR MATTERS

Appointment of Directors Ms. Tanaka noted that District No. 1 currently has one vacancy and District No. 2 currently has two vacancies. Ms. Tanaka noted that Mr. N. Alpert is interested in being appointed to the Boards of District Nos. 1 and 2 and Mr. B. Alpert is interested in being appointed to the Board of District No. 2.

Upon motion of Ms. Alpert, seconded by Mr. R. Alpert, the Board of District No. 1 appointed Mr. N. Alpert to the Board and the Board of District No. 2 appointed Mr. N. Alpert and Mr. B. Alpert to the Board.

Election of Officers Ms. Tanaka noted the need to elect officers for the Boards. Upon motion of Ms. Alpert, seconded by Mr. R. Alpert, the Boards elected the following officers:

President: Rodney Alpert
Secretary: Tanya Alpert
Treasurer: Harvey Alpert
Assistant Secretary: Brian Alpert
Assistant Secretary: Neill Alpert

CONSENT AGENDA The Board was presented with the consent agenda items. Upon motion of Ms. Alpert, seconded by Mr. R. Alpert, the Boards unanimously took the following actions:

- a. Approved the Minutes from the February 22, 2022, Special Meeting
- b. Ratified the Payment of Claims as of July 13, 2022 (\$22,597.21) (District No. 1) (\$49,170.64) (District No. 2)
- c. Accepted the Claims as of July 26, 2022 (\$1,575.70)

- (District No. 1) and (\$2,004.04) (District No. 2)
- d. Accepted the Financial Statements as of December 31, 2021 (District Nos. 1 & 2)
 - e. Approved the Assignment of Agreement from Innovative Land Consultants, Inc. to LJA Engineering, Inc. for Cost Certification Services (District No. 2)
 - f. Adopted Resolution No. 2022-07-01: Ratifying Prior Actions of the Board of Directors (District No. 2)

FINANCIAL MATTERS

2021 Audits and Approval of Client Representation Letters

Ms. Johanns reviewed the draft 2021 audits with the Boards noting that the auditor is prepared to issue clean, unmodified opinions for each District.

Upon motion of Mr. B. Alpert, seconded by Ms. Alpert, the Boards unanimously accepted the 2021 audits, subject to finalization and review by legal counsel, and approved the client representation letters.

OTHER BUSINESS
Next Regular Meeting

The next meeting is scheduled for November 9, 2022, at 10:00 A.M.

ADJOURNMENT

There being no further business to come before the Boards, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Tanya Alpert

Secretary for the Districts