

**NOTICE OF JOINT SPECIAL MEETING & AGENDA
CASTLEVIEW METROPOLITAN DISTRICT NOS. 1 & 2**

November 11, 2020

1:00 P.M.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

(303) 858-1802; pin 1102

Boards of Directors

Rodney Alpert, President	Term to May 2023
Tanya Alpert, Secretary	Term to May 2023
Harvey Alpert, Treasurer	Term to May 2022
Neill Alpert, Assistant Secretary	Term to May 2022
Michael Alpert, Assistant Secretary	Term to May 2022

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Approval of Minutes from the September 29, 2020 Special Meeting (**enclosure**)
- b. Adoption of Resolution No. 2020-11-01: 2021 Annual Administration Resolution (**enclosure**)
- c. Adoption of Resolution No. 2020-11-02: Resolution Concerning the Location of Special and Regular Meetings of the Board of Directors (**enclosure**)
- d. Approval of Payment of Claims as of November 11, 2020 (\$___) (**to be distributed**)
- e. Acceptance of Unaudited Financial Statements as of ___, 2020 (**to be distributed**)
- f. Renewal of Consultant and Contractor Agreements for 2021 (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted. New Agreements to be signed with District as necessary):
 - i. WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Services
 - ii. Simmons & Wheeler, P.C., for Accounting Services
 - iii. Innovative Land Consultants, Inc. for Cost Certification Services (District No. 2) (adjustment in rates to be provided)

4. FINANCIAL MATTERS

- a. Public Hearing on 2020 Budget Amendment and Consider Adoption of Resolution No. 2020-11-03 (District No. 2) (**enclosure**)
- b. Public Hearing on 2021 Budget and Consider Adoption of Resolution No. 2020-11-04 (District No. 1), 2020-11-05 (District No. 2): Adopting Budget, Imposing Mill Levy Appropriating Funds (**enclosures**)

- c. Discuss and Consider Use of Bill.Com for Processing of District Claims
- d. Discuss Status of Certification of Remaining Capital Costs

5. LEGAL MATTERS

- a. Update Regarding District Website and Consider Engagement of Heatherly Creative, LLC for Website Design Services (**enclosure**)

6. OTHER BUSINESS

- a. Next Regular Meeting –November 10, 2021 at 1:00 P.M.

7. ADJOURNMENT