

MINUTES OF A JOINT SPECIAL MEETING OF THE BOARDS
OF DIRECTORS

OF THE

CASTLEVIEW METROPOLITAN DISTRICT NOS. 1 & 2

Held: August 6, 2020, at 2:00 P.M. at 304 Inverness Way South,
Suite 490, Englewood, CO 80112

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders, issued by the Colorado Department of Health and Environment (CDPHE), and the threat posed by the COVID-19 coronavirus, and pursuant to the Supplemental Public Securities Act, the meeting was held via teleconference.

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Rodney Alpert
Tanya Alpert
Neill Alpert
Michael Alpert
Harvey Alpert

Also present were: Jennifer Gruber Tanaka, Esq., and Allison C. Fogg, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District general counsel; John Simmons, Simmons & Wheeler, District accountant; Kristine Lay, Esq., Kutak Rock, LLP, Bond and Disclosure Counsel; Shelby Turner, DA Davidson, Underwriter; Steph Chichester and Nick Taylor, North Slope Advisors, Municipal Advisor; and Allison Altaras, Esq., Otten Johnson Neff & Ragonetti, Developer's Counsel.

**ADMINISTRATIVE
MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and
Confirmation of Director
Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures
of Potential or Existing
Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for

those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Tanaka presented the Board with the agenda for the meeting. Upon motion of Mr. R. Alpert, seconded by Ms. Alpert, the Board unanimously approved the agenda as presented.

DIRECTORS' MATTERS

Election of Officers

Ms. Tanaka noted the need to re-elect officers since a director election just occurred in May.

Upon motion of Mr. R. Alpert, seconded by Ms. Alpert, the Board unanimously elected the same slate of officers as are currently in place.

PUBLIC COMMENT

None.

CONSENT MATTERS

AGENDA

The Board was presented with the consent agenda items. Upon motion of Mr. R. Alpert, seconded by Ms. Alpert, the Board unanimously took the following actions:

- a. Approved the Minutes from the December 9, 2019, Special Meeting
- b. Ratified the Adoption of Resolution No. 2020-04-01: Establishing an Electronic Signature Policy (District Nos. 1 and 2)
- c. Adopted Resolution No. 2020-08-01: Declaring Emergency Procedures and Authorizing Teleconference for Regular and Special Meetings
- d. Ratified the Engagement Letter with North Slope Capital Advisors for Municipal Advisor Services (District No. 2)
- e. Ratified the Independent Contractor Agreement with Innovative Land Consultants, LLC for Engineering Cost Certification Services

FINANCIAL MATTERS

2020 Bonds (District No. 2)

Adoption of Resolution No. 2020-08-02 authorizing District No. 2 to issue its Limited Tax General Obligation Bonds, Series 2020A₍₃₎ and its Subordinate Limited Tax General Obligation Bonds, Series 2020B₍₃₎ in a maximum aggregate principal amount not to exceed \$4,500,000

Ms. Turner reviewed the proposed structure of the Bonds with the Board. Ms. Lay reviewed with the Board the bond resolution and associated documents for the Board’s consideration. It was noted that North Slope Municipal Advisors have been engaged by the District as an External Financial Advisor/Municipal Advisor for the Bonds.

After discussion, and upon motion of Mr. R. Alpert, seconded by Mr. M. Alpert, the Board unanimously approved the issuance of the Bonds and adopted Resolution No. 2020-08-02 authorizing the issuance of the same.

Public Hearing on Amendment to 2020 Budget and Consider Adoption of Resolution No. 2020-08-03: Amending 2020 Budget (District No. 2)

The Board of District No. 2 was presented with an amended budget for 2020 reflecting the issuance of the bonds. Mr. R. Alpert opened the public hearing on the amended 2020 budget. Ms. Tanaka reported that notice of the public hearing was published in accordance with Colorado law and no written objections were received prior to the hearing. Mr. Simmons reviewed the proposed amendment with the Board. There being no public comment, the public hearing was closed.

Upon motion of Mr. R. Alpert, seconded by Mr. Mr. Alpert, the Board unanimously approved the amended budget and adopted Resolution No. 2020-08-03.

LEGAL MATTERS

None.

OTHER BUSINESS

Next Regular Meeting

The next meeting is scheduled for November 11, 2020, at 1:00 P.M.

ADJOURNMENT

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

tanya alpert
[tanya alpert \(Sep 30, 2020 17:38 MDT\)](#)

Secretary for the District










2020-09-29 Execution Packet (Castleview)

Final Audit Report

2020-09-30

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