

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

CASTLEVIEW METROPOLITAN DISTRICT NO. 1

Held: November 13, 2019, at 1:00 P.M. at 20105 East Main Street,
Room 154, Parker, Colorado

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Rodney Alpert
Tanya Alpert
Neill Alpert

Also present were: Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District general counsel; John Simmons, Simmons & Wheeler, District accountant; and Michael Alpert.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda Ms. Tanaka presented the Board with the agenda for the meeting. Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board unanimously approved the agenda as presented.

Excusal of Absence The Board noted the absence of Mr. H. Alpert. Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board unanimously excused his absence.

PUBLIC COMMENT None.

CONSENT AGENDA MATTERS The Board was presented with the consent agenda items. Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board unanimously took the following actions:

- a. Approved the Minutes from the October 3, 2018, Special Meeting
- b. Adopted Resolution No. 2019-11-01: Annual Administrative Matters
- c. Adopted Resolution No. 2019-11-02: Calling Election
- d. Adopted Resolution No. 2019-11-03: Designating Meeting Location Outside of District Boundaries

DIRECTORS' MATTERS

Appointment of Director to Board Ms. Tanaka noted that there is currently a vacancy on the Board and noted that Mr. Michael Alpert expressed his interest in being appointed. Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board unanimously appointed Mr. Michael Alpert to the Board. Mr. M. Alpert was administered his oath of office and the Board directed Ms. Tanaka to file the certificate of appointment and oath of office pursuant to Colorado law. The Board further appointed Mr. M. Alpert to an Assistant Secretary position.

FINANCIAL MATTERS

Public Hearing on 2020 Budget and Consider Adoption of Resolution No. 2019-11-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds Mr. R. Alpert opened the public hearing on the 2020 budget. Ms. Tanaka reported that notice of the hearing was provided in accordance with Colorado law and no objections were received prior to the hearing. Mr. Simmons reviewed the 2020 budget with the Board. There being no public comment, Mr. R. Alpert closed the public hearing.

Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board unanimously adopted Resolution No. 2019-11-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds.

LEGAL MATTERS

HB19-1087 and Meeting
Notice Posting
Requirements

Ms. Tanaka updated the Board with regarding to new legislation that became effective as of August 2, 2019, which allows districts to post notices of meetings electronically on a district-dedicated website. Ms. Tanaka noted an option for the hosting for the website, which is free to public entities, is the Statewide Internet Portal Authority (“SIPA”). Upon motion of Mr. R. Alpert, seconded by Ms. T. Alpert, the Board determined to create a website for the District and adopted Resolution No. 2019-11-05, approved the Eligible Government Entity Agreement, and directed legal counsel to work with SIPA to set up the website.

OTHER BUSINESS

Next Regular Meeting

The next meeting is scheduled for November 11, 2020, at 1:00 P.M.

ADJOURNMENT

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


Tanya Alpert (Nov 11, 2020 09:44 MST)

Secretary for the District







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Final Audit Report

2020-11-11

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